



American Rescue Plan Act (ARPA) Committee

Meeting Minutes

Lee County, Illinois

Mar 10, 2022 at 9:00 AM CST

Old Lee County Courthouse, Third Floor, 112 E Second Street, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:00 a.m., by Chair Bob Olson.

II. Roll Call - Bob Olson, Chair, Jim Schielein, John Nicholson, Chris Norberg, Rick Humphrey, and Tim Bivins

Jim Schielein was absent. Tim Bivins attended via Zoom video conferencing. All other members were present in person.

III. Committee Members - John Simonton, Kevin Lalley, Charley Boonstra, Sara Leisner, Patty Rudolphi, Paul Rudolphi, Wendy Ryerson

John Simonton and Kevin Lalley were absent. All other committee members were present in person.

Also present: Keane Hudson, Lirim Mimini, Tom Kitson, and Tom Wilson (Board Members) were present in person. Becky Brenner (Board Secretary) attended via Zoom video conferencing.

IV. Approval of Minutes (February 10, 2022)

The February 10, 2022, American Rescue Plan Act (ARPA) Committee Meeting minutes were approved without modification.

V. Visitors

None

VI. Monthly PowerPoint Presentation

Sara Leisner walked the committee through the monthly PowerPoint presentation. The presentation included: the updated breakdown of funds expended, approved, and remaining from the first \$3.3 million installment, updated dollar amounts for eligible and not eligible requests received, a summary of the Treasury final rule, final rule answered and unanswered questions, and additional COVID funding distributed within Lee County. The entire presentation is attached.

VII. Old Business

None

VIII. New Business

- A. Board Member Per Diem/Mileage for ARPA meeting attendance - Action Item

Motion to allocate ARPA Committee Member per diem and mileage expenses to the ARPA fund. **Moved** by John Nicholson. **Second** by Rick Humphrey. Motion carried unanimously by voice vote.

- B. Updates and clarification in Final Rule-Revenue Loss Standard Allowance - Action Item

The committee discussed the option of selecting the standard allocation of funds and sweeping the one lump sum into the Counties possession. Paul Rudolphi reminded the committee that the ARPA Funds are kept in a fund separate from other County money and are not co-mingled. The County still had the latitude to allocated the funds to the top 5 priorities chosen by the committee.

Motion to select the standard allocation and forward to the Finance Committee for approval; continuing to focus on the top five priorities identified in the strategic planning meeting. **Moved** by Humphrey. **Second** by Nicholson. Motion carried unanimously by voice vote.

- C. Social Service Program Applications Received - Action item

The committee discussed the social service applications that had been received. One concern voiced during discussion was the amount of COVID funds that could have already been awarded to agencies through such means as PPP loans and additional funding that might be offered in the future. An addendum to the original application was suggested.

Motions to table the Community Service Agency Applications item on the agenda until the April ARPA meeting. **Moved** by Rick Humphrey. **Second** by John Nicholson. Motion passed unanimously by voice vote.

- D. Other New Business

None

IX. Next Meeting Date (April 7, 2022)

X. Adjournment

Motion to adjourn the meeting at 9:50 am. **Moved** by John Nicholson. **Second** by Rick Humphrey. Motion carried unanimously by voice vot.

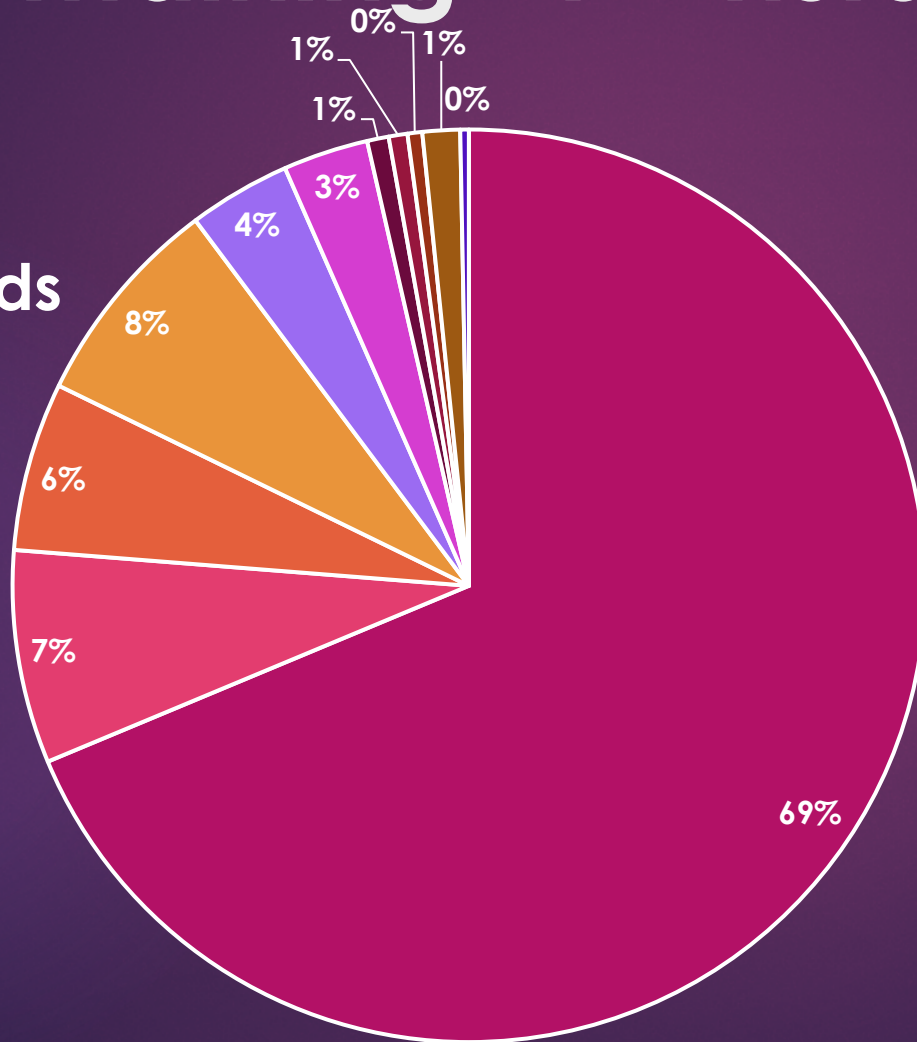


American Rescue Plan Act State & Local Fiscal Recovery Funds Committee Meeting

MARCH 10, 2022

Funds Expended, Approved & Remaining- 1st Installment

**\$1,036,284
Committed Funds**



- Uncommitted Funds - \$2,275,090- 69%
- Social Agencies - \$250,000 - 7%
- Election Equipment - \$197,750 - 6%
- Board Room Technology - \$250,000 8%
- Health Dept Fees - \$120,000 4%
- SVC Ag Training Program - \$100,000 3%
- ROE - \$25,334 - 1%
- Tourism - \$22,000 -1%
- LCSD Food Service Road - \$17,200 - 0%
- Admin Fees - \$44,000 - 1% thru May'22
- Next Picture Show - \$10,000 - 0%

Total of Requests Received

As of March 7, 2022

Total ELIGIBLE requests received, not approved, pending

\$5,143,517.15

Total NOT ELIGIBLE Requests received

\$1,040,000.00

Treasury Final Rule

Revenue Loss-Standard Allowance

- ▶ Allows Counties to take a standard allowance of up to \$10 million (or full award if total award is less than \$10 million) if we have had actual revenue loss or not
- ▶ Allows more flexibility with the use of funds with less reporting burden
- ▶ Effective April 1, 2022
- ▶ Our choice as to how to use this option must be indicated on the report due April 30, 2022
- ▶ Possible reduced workload for ARPA staff

Final Rule-Revenue Loss Unanswered Questions

- ▶ 1. If we have already used funds, can we elect to use what remains as the standard allowance?

YES WE CAN! We can elect to take the entire award (\$6.6 million) as Revenue Loss and report it in that way.

- ▶ 2. Reporting in this area is not yet clear and per Treasury will release updated reporting requirements

We have received additional reporting guidelines and reporting for Revenue Loss requires a detailed narrative of expenditures.

Final Rule-Revenue Loss

Unanswered Questions

- ▶ 3. **Guidance on how we can use the standard allowance throughout the period of performance (through 12/31/2024 and possibly through 12/31/2026) as we cannot replenish a financial reserve**

We only need to report the amounts of money that we have planned uses for. If there are parts of our allocation left over that we have not yet committed, we will not need to report that money on the applicable report.

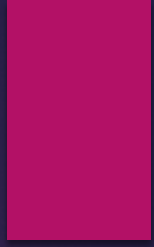
However, all funds must be obligated by December 31, 2024, and expended by December 31, 2026.

Strategic Planning Meeting

Top 5 Priority Projects

- ▶ 1. Assistance to Small Businesses, Tourism & Travel/Hospitality
- ▶ 2. Assistance to Households using local community service agencies
- ▶ 3. Job Training Programs
- ▶ 4. Technology improvements to County Board meeting rooms
- ▶ 5. Improvements to Broadband Infrastructure

Example of Government Services Use



Intended Use	Example for Use of Revenue Loss Category for Government Services
Small Business/Tourism Assistance	Ability to assist businesses through a program developed, similar to the Community Service Program, with guidelines, application dates, etc. throughout the entire funding period.
Job Training Program Assistance	Ability to assist with the expenses of establishing/expansion of job training program or assist individuals with obtaining training for a certain industry/program throughout the entire funding period.
Social Service Program Assistance	Continued ability to assist with Social Service program needs and budget shortfalls throughout the entire funding period.

Social Service Program

Agency	Amount Requested	Intended Use of Funds
Dixon Family YMCA	\$10,000.00	Loss of donations/fundraising, using ARPA funds to continue to offer Financial Assistance Program to members
Hope Bible Fellowship	\$10,000.00	Loss of donations/fundraising, using ARPA funds to continue to offer benevolence needs within the community
Sinnissippi Centers	\$10,000.00	Loss of donations/fundraising, using ARPA funds to continue to offer Client Fee assistance Program & CARES Assistance program
United Way	\$10,000.00	Loss of donations/fundraising, using ARPA funds to continue to offer 2-1-1 program and Summer Eats program
Shining Star Children's Advocacy Center	9,392.00	Loss of donations/fundraising, using ARPA funds to cover Audit fees, printing expense for educational brochures, supplies for child/caregiver education prevention, and copier/scanner/fax contractual fee

Additional COVID Funding Distributed within Lee County

* Data retrieved from - <https://www.federalpay.org/paycheck-protection-program/il/400> - By Zip Code

Health Services - Mental Health, DR's, Dentists, Chiropractic

Personal Services - Landscaping, Interior Design, Photography, Insurance

Professional Services - Accountants, Real Estate, Investments, Lawyers

PPP Received By Lee County Entities

City (All)

Row Labels	Values		
	Count of Business	Sum of Jobs	Sum of PPE Loan
Auto Repair	23	82	\$755,491
Car Sales	7	158	\$1,485,149
Childcare	16	200	\$896,102
Churches	25	175	\$843,938
Commercial services	118	750	\$7,965,275
Community Service	8	503	\$3,412,772
Entertainment	17	80	\$345,599
Farming	348	480	\$7,329,068
Food Service	9	86	\$231,785
Gambling	3	12	\$23,367
Gas stations	2	12	\$25,752
Hair Salon	33	43	\$372,701
Health Services	38	566	\$3,473,406
Hotel	9	77	\$495,668
Lessors	14	121	\$783,723
Manufacturing	16	1250	\$15,857,475
Newspaper	1	357	\$3,170,787
Personal Services	91	319	\$2,531,602
Professional Services	73	280	\$3,474,464
Restaurant/bars	73	1423	\$4,654,551
Retail	46	213	\$1,418,465
Telecommunications	1	4	\$52,903
Trucking	31	94	\$697,285
Grand Total	1002	7285	\$60,297,328



Questions, Comments, Feedback

NEXT MEETING DATE

THURSDAY APRIL 7, 2022

9:00 AM